

SP&P PAYROLL/CIS SERVICES

FREQUENCY

- Weekly
- Fortnightly
- 4-weekly
- Monthly
- Monthly CIS Returns

COMPLIANCE

- Real Time Information Submissions
- Notification of PAYE/NIC due for payment
- Provision of Payslips
- P60 Certificates at Year End
- P11d Returns
- Assistance regarding Benefits to Employees

WHAT DO YOU HAVE TO DO?

- Provide normal working hours
- Details of Employees
- Notify us of New Starters/Leavers
- Holiday Schemes
- Notify us of any overtime/sickness etc

WHAT WE WILL DO FOR YOU

- Run the payroll
- Send you the payslips
- Make electronic payments to your staff (if required)
- Calculate the PAYE/NIC due
- Deal with staff queries
- Action relevant tax code notices from HMRC

Types of Businesses we provide Payroll Services to:-

Engineering
Education

Clubs
Manufacturing

Retail
IT

Hospitality
Construction

Additional Services:-

Accounts
VAT

Corporate Tax
Management Accounts

Personal Tax
Forensic Accounting

Business Advice
Auditing

Associated Services:-

Our aim is to provide a complete service to clients, as such we work closely with other professionals to enable us to assist our clients with whatever service they require even where they are not related to accountancy including:-

Solicitors
Insolvency
Insurance Brokers

Financial Advisor
Chartered Surveyors
Debt Collectors

Mortgage Brokers
Estate Agents
Planning Consultants

Banks
Architects
Business Funders

If you are seeking details of any of the above, please contact Sarah Penny.

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